Covert Entry Vulnerability Assessment

Purpose: This kit allows security teams to test how easily an unauthorized individual could enter a facility, posing as a legitimate presence. It helps measure awareness, enforcement, and response consistency.

1. PREPARATION

Select a Test Scenario:

- [ ] Tailgating behind a badge holder
- [ ] Unauthorized badge use (real or fake)
- [ ] Contractor with clipboard but no badge
- [ ] Person dressed in vendor gear (FedEx, cleaning staff)
- [ ] Confidence-based walk-in (no explanation given)

Assign Roles:

Red Team (Tester): _____

Observer (Silent): _____

Escalation Contact (if detected): _____

Test Date & Time: _____

Location / Entry Point: _____

2. ENTRY ATTEMPT LOG

Criteria	Notes
Was the individual challenged?	
Time to challenge?	
Who challenged them?	
Was challenge consistent with SOP?	
What was said/done?	

Observer Notes:

Awareness level of staff: _____

Was access granted despite no verification? _____

Were bystanders aware or responsive? _____

3. POST-ATTEMPT DEBRIEF

Score	Rating	Interpretation	Recommended Action
5	**Exceptional**	Response was timely, consistent, and aligned with SOPs. Staff showed high vigilance without prompting.	Use as a model for other teams. Consider peer training or advanced scenario drills.
4	**Strong**	Minor gaps in timing or communication, but threat was identified and handled effectively.	Reinforce with quarterly refreshers and no-notice testing.
3	**Adequate**	Threat was detected eventually, but only after missed cues or unclear handoffs.	Conduct targeted retraining and reinforce escalation roles.
2	**At Risk**	Threat was not identified or was allowed access for a period of time. SOPs were unclear or ignored.	Revisit SOPs, retrain staff, and repeat test within 30 days. Consider external evaluation.
1	**Critical Gap**	No detection or response. Breach occurred with full access. Personnel unaware or untrained.	Immediate remediation needed. Engage Averitas and initiate full readiness audit.

Category	Score (1–5)	Comments
Access control enforcement		
Staff situational awareness		
SOP adherence		
Consistency across shifts		

Additional Notes:

_____

_____

_____

_____

Recommended Actions:

- [ ] Retrain on badge challenge protocol
- [ ] Conduct surprise awareness drills
- [ ] Post visual cues/reminders at entry points
- [ ] Engage Averitas for multi-layer readiness audit
- [ ] Engage Averitas for SOP standardization

4. FOLLOW-UP

Incident logged in internal system? [Yes] / [No]

Feedback loop closed with involved staff? [Yes] / [No]

Next planned covert test date: _____

Prepared by: _____

Total Score: _____

5. Averitas Readiness Index

Total Score	Status	Interpretation	Action Recommendation
17–20	Operationally Ready	Systems are performing well under stress. Minor adjustments may improve further.	Continue testing monthly. Use this team as a model.
13–16	Moderate Risk	Gaps exist under real-world conditions. Response may be delayed or inconsistent.	Reinforce weak points. Schedule next covert test in 14 days.
9–12	High Risk	Teams are struggling with execution, awareness, or consistency.	Immediate retraining and SOP reinforcement recommended. Highly encouraged to consult Averitas.
4–8	Critical Breakdown	Threats go undetected. No trust in current response posture.	Engage Averitas immediately for full readiness audit.